



2011 Grant Application Guidelines for Program Infrastructure Awards

In this packet you will find:

- Descriptions, Criteria, Restrictions and Review Process
- Grant Deadlines
- Application Outline and Submission Information

Alex's Lemonade Stand Foundation is a unique not for profit that has evolved from a young cancer patient's front yard lemonade stand to a national foundation for childhood cancer.

Alex's Lemonade Stand Foundation Grant Program is committed to eradicating childhood cancer through basic research, career development and helping to streamline translational clinical research.

Alex's Lemonade Stand Foundation
333 E. Lancaster Avenue, #414 ~ Wynnewood, PA 19096
Ph. 610-649-3034 or 866-333-1213 ~ Fax 610-649-3038 ~ www.AlexsLemonade.org

Grants Manager: Lisa Towry
Grants@AlexsLemonade.org

Program Infrastructure Awards

Description:

These are center-based grants designed to immediately support the infrastructure necessary to administer Phase 1 and 2 clinical trials and position the program for long term success.

It is expected that these applications will be submitted by seasoned translational/clinical scientists and will stimulate and catalyze early phase clinical trial research efforts. Unlike traditional granting mechanisms to individuals for individual research efforts, these grants will be made to institutions that demonstrate outstanding dedication to performing translational research and a commitment to conducting early phase clinical trials. Applicants must document a need for clinical research support. These grants will fund individuals who are critical to accomplishing the research mission of delivering new drugs to children with cancer including research nurses, clinical research assistants, data managers or nurse practitioners. Funds may be partially used for critical equipment with appropriate documentation of the role it will play in conduct or support of the clinical trial. Funds may be used for a maximum of \$15,000 per year, including fringe, of physician's salary.

Criteria:

- Applications should originate from outstanding pediatric cancer centers with a strong track record of participation in Phase 1 and 2 clinical trials.
- Infrastructure for supporting these trials must exist and a plan should be presented for sustaining the program and gaining institutional support after the original 3 years of ALSF funding.
- The Principal Investigator of the grant should have experience in conducting early phase clinical research studies.

Restrictions:

- Program Infrastructure applications should be limited to one per institution each grant cycle.
- ALSF will not consider applications from institutions already holding an ALSF Program Infrastructure Award.
- Established clinical trial consortia are not eligible to apply for a Program Infrastructure Award.
- Funds will be granted to non-profit institutions or organizations operating in the United States or Canada. Researchers need not be U.S. citizens.
- ALSF will not consider medical grant applications in psychosocial aspects of pediatric cancer and/or cancer control. Please see our Nurse Researcher grant categories for inquires regarding psychosocial research topics.

Budget:

Maximum \$125,000 in total costs will be awarded to applicants annually. A detailed budget and justification is required using the form provided on the ALSF website. Three years of funding may be requested. Funds may not be used for indirect costs.

Re-Applying:

A successful application may apply for additional 2 years of funding with a matching monetary commitment from their institution. If awarded, ALSF would fund the program at 50% (maximum of \$62,500/year) for another two years provided the institution will fund the other 50% (maximum of \$62,500/year).

Progress:

- Continued support for second and third years of funding is contingent upon a non-competitive review and demonstration of satisfactory completion of proposed research objectives and appropriate budget expenditures.
- Essential to this program is documentation in an Annual Progress Report of the advancements made; including increased patient accrual figures, plans for the future use of funds, and progress in assuring long-term institutional infrastructural support.
- A final report is required at the conclusion of funding.

Review Process:

- Proposals must fall within the scope of Alex's Lemonade Stand Foundation in order to be considered.
- Grants will be reviewed by an independent panel of experts according to the NIH recognized peer-review process and overseen by ALSF's Scientific Advisory Board.

2010 Grant Cycle Dates

Application Due Date	December 15, 2010 (11:59 PM ET)
Award Notification Date	Mid-April, 2011
Project Start Date	July 1, 2011
Year 1 Progress Report	June 15, 2012 (with financials ending 5/31/12)
Year 2 Progress Report	June 17, 2013 (with financials ending 6/30/13)
Final Report	July 15, 2014 (with final financials ending 6/30/14)

Please contact Lisa Towry at 610-649-3034 if you have any questions about your grant application and submission or email questions to Grants@AlexsLemonade.org

Grant Application & Submission Information

All applications must be submitted using ALSF's 2 part online submission process. Applicants must first complete the online form then upload the application in one pdf (max 10 MB). Applicants can request a password or sign in by going to the Guidelines and Submission page of www.ALSFgrants.org.

Part I: Online Form

A. Contact Information

Applicant will be asked for basic contact information for themselves and their institution and a payable contact, should the project be funded.

B. Project Overview and Layman's Summary

In respective sections, enter project title, request amount, type of childhood cancer project focuses on as well as a 250 words summary of the research project in layman's terms. (You will be asked to release this summary for use at ALSF's discretion should proposal be funded.) You may copy and paste information from other documents into these sections.

Part II: Application Outline

- All sections described below should be combined into one pdf (max 10 MB) and uploaded to the ALSF online form.
- All templates mentioned can be found on the Grants Guidelines and Submission page of the ALSF website www.ALSFgrants.org. They are also accessible while filling out the online portion of the application by clicking "Document Download" at the upper left of the page.
- All pages of the application should be numbered; the name of the principal investigator should appear in the upper right-hand corner of each page.
- Please follow NIH formatting guidelines: Arial, Helvetica, Palatino Linotype, or Georgia fonts with a font size of 11 points or larger and a minimum of ½ inch margins.
- The order of the application should be as follows, adhering to the maximum number of pages allowed for each subsection indicated in parentheses.

A. Cover Page (1 page)

Use the document provided on the ALSF website (link above).

B. Table of Contents (1 page)

Please provide a Table of Contents with page numbers to the corresponding sections.

C. Project Information

a. Impact Statement (1/2 page)

How will this project impact pediatric cancer patients?

b. Scientific Abstract (1/2 page)

Please include a summary of the research objectives and rationale.

c. Budget/Justification (3 pages)

Use the ALSF Grant Application Budget template on the ALSF website. No indirect costs will be paid. The signature from an institutional representative on the cover page of this grant application specifically acknowledges and accepts this provision.

d. Biographical Sketch (4 pages per biosketch)

Use the PHS 398 four page biographical sketch format for the principal investigator and any key personnel.

e. Project Details

i. Environment (2 page)

Describe your institution and its involvement in clinical/translational research for childhood cancer.

ii. Program Details (5 pages)

Provide a description of the infrastructure you are requesting and rationale for the request. Please include how the program will be sustained after 3 years of funding from ALSF is complete and a plan to gain institutional support.

OR

Renewal Information (6 pages)

If this proposal was previously funded by ALSF, please highlight progress that has been made with funds from ALSF. Include information in Program Details section as described above. Additional review emphasis will be placed on how the program will be sustained after additional 2 years of ALSF funding. Include in this section a letter from your institution committing to financing 50% of the project each of the next 2 years.

iii. Resubmission (2 pages – if applicable)

If this proposal was previously submitted and did not receive funding please highlight any changes to application.

iv. Literature Cited

A maximum of 30 references are allowed. Please use Vancouver Format.

v. Collaborators and/or Consultants

Include appropriate letters here from all individuals confirming their roles in the project.

D. Appendix

- Appendices should be included only if essential to the understanding of the application and are limited to 1 accepted but not yet published manuscript or 2 pages of additional information and figures.
- Excessive appendices will cause the application to be rejected administratively.