



## **2019 Psychosocial Launch Grant Application Guidelines Due October 7, 2019**

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***Applications will be accepted for projects with an approved  
2019 Letter of Intent.***

***The Psychosocial Launch Grant will fund up to \$100,000 over two years.***

***The Grant is not renewable.***

**Alex's Lemonade Stand Foundation (ALSF)** emerged from the front yard lemonade stand of 4-year-old Alexandra "Alex" Scott, who was fighting cancer and wanted to raise money to find cures for all children with cancer. Her spirit and determination inspired others to support her cause, and when she passed away at the age of 8, she had raised \$1 million. Since then, the Foundation bearing her name has evolved into a national fundraising movement. Today, ALSF is one of the leading funders of pediatric cancer research in the U.S. and Canada having raised more than \$150 million so far, funding nearly 1,000 research projects and providing programs to families affected by childhood cancer. For more information, visit [www.AlexsLemonade.org](http://www.AlexsLemonade.org)

**The Psychosocial Launch Grants** are designed for early career researchers within (7) years of receiving their terminal degree. Funding will support studies that aim to explain and/or improve psychosocial outcomes of those affected by childhood cancer. Demonstration of outstanding mentorship and a career plan that shows commitment to pediatric cancer investigation are important components of a successful application. A maximum of \$50,000 per year for two years may be requested.

### **Contact:**

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[ALSFgrants.org](http://ALSFgrants.org)

# **Psychosocial Launch Grant Guidelines**

## **Psychosocial Launch Grant Description**

Alex's Lemonade Stand Foundation (ALSF) is committed to addressing the psychosocial and behavioral health outcomes for children diagnosed with cancer and their families. Psychosocial Launch Grants fill a direct need for research funding by supporting studies that aim to explain and/or improve psychosocial outcomes of those affected by childhood cancer. This grant is designed to fund researchers who have novel approaches to understanding the psychosocial aspects of pediatric cancer and whose proposals will have clinically significant impact.

## **Budget**

The award amount is up to \$50,000 per year for 2 years. Budget items may include salary, fringe, travel, supplies and small pieces of equipment (less than \$5000). A detailed budget and justification is required using the form provided on ALSF's website, [www.alexslimonade.org/grants/guidelines](http://www.alexslimonade.org/grants/guidelines) page.

## **Restrictions**

- ALSF adheres to the NIH salary cap for principal investigator(s) for the current year.
- Indirect costs, including tuition remission, are not allowed.
- The grant may not be renewed; no cost extensions are permitted.
- Funds must be granted to non-profit institutions operating in the U.S. or Canada. Researchers need not be United States or Canadian citizens. Applications not following the guidelines will be administratively rejected.

## **Review Process**

- Proposals must fall within the scope of Alex's Lemonade Stand Foundation's mission in order to be considered.
- Grants will be reviewed by an independent panel of experts according to the NIH recognized peer-review process and overseen by ALSF's Scientific Advisory Board.
- Resubmission of a previously reviewed full application will be scored using the same criteria as a new submission. In addition, responsiveness to the prior critique will be scored.

## **Grant Report Requirements**

- Progress Report: Continued support for the second of funding is contingent upon a non-competitive review and demonstration of satisfactory completion of proposed research objectives and appropriate budget expenditures. Budget must include justification. If carry-over is excessive, ALSF may elect to adjust payment schedule.
- A Final Report is required at the conclusion of funding.
- Publications, presentations, and posters featuring results of the experiments funded by ALSF should acknowledge "Alex's Lemonade Stand Foundation." ALSF requests copies be sent via email to [Grants@AlexsLemonade.org](mailto:Grants@AlexsLemonade.org).

## **Important Dates**

Application Due Date	October 7, 2019 (11:59 pm ET)
Award Notification Date	December, 2019
Project Start Date	February 1, 2020
Project End Date	January 31, 2022
Progress Report	January 15, 2021 (financials through December 31, 2020)
Final Report	February 28, 2022 (with final financials ending January 31, 2022)

## **Part I: Online Form**

You will login to <https://ALSFapps.force.com> to complete your online form and upload the application document. The form will appear as “In-Progress” on the portal and will be partially completed based on your LOI submission.

### **A. Contact Information**

Applicant will be asked for basic contact information for themselves, co-PI(s) if applicable, and the grant manager. Additional contacts may be given permission to assist with the application if needed.

### **B. Project Overview and Lay Summary**

In respective sections, enter project details, request amount, type of childhood cancer project focuses on, as well as a 250 word summary of the research project in lay terms. You will be asked to authorize release of this summary for use at ALSF’s discretion should the proposal be funded. You may copy and paste information from other documents into these sections. Greek symbols are recognized.

## **Part II: Application Outline**

### **NOTES:**

- APPLICATION DOCUMENT: All sections described below must be combined into one pdf (max. 20 MB) and uploaded to the online application form (<https://alsfapps.force.com>)
- TEMPLATES: All templates mentioned can be found in the Forms section at this link: [www.alexslimonade.org/grants/guidelines](http://www.alexslimonade.org/grants/guidelines)
- PAGE HEADER: All pages of the application should be numbered and the name of the principal investigator should appear in the upper right-hand corner of each page.
- FORMAT: Please follow NIH format guidelines: Use Arial, Helvetica, Palatino Linotype or Georgia font type with a font size of 11 points or larger and a minimum of half inch margins.
- ORDER & LENGTH: The order of the application *must follow the outline below and adhere to the maximum number of pages allowed for each subsection indicated in parentheses.*
- TABLES & FIGURES: Please imbed in the body of the proposal – do not use the appendix.

**A. Application Cover Page (1 page):** Use the template provided on ALSF’s website (link above).

**B. Table of Contents (1 page):** Please provide a Table of Contents with page numbers to the corresponding sections.

### **C. Project Information**

1. **Scientific Abstract (half page):** Please include a summary of the research objectives and rationale.

2. **Overall Impact Statement (half page):** Describe how this project will lead to new or improved cures or impact pediatric cancer patients.

#### **3. Budget**

a. Budget Detail and Summary: Complete the ALSF Standard Grant Budget template (link above). No indirect costs (including tuition remission) are paid. The signature from an institutional representative on the cover page of this grant application specifically acknowledges and accepts this provision.

b. Budget Justification (one and one half pages)

**D. Biographical Sketch(es):** Use the NIH biographical sketch for the Principal Investigator, Co-PI and other key personnel.

## E. Research Plan

1. **Resubmissions (1 page, if applicable):** If this proposal was submitted previously and did not receive funding, please describe any changes in the application, i.e., respond to the reviewers' critiques in terms of changes in the research design or new data.
2. **Specific Aims (1 page):** State the hypotheses to be tested and relevance to pediatric cancer research. List the goals and long-term objectives. State the specific objectives this project intends to accomplish.
3. **Research Strategy**
  - i. **Significance (half page):** Describe the relevant background for the current research plan. State the significance and importance of your proposed project with respect to pediatric cancer research. Relate the specific aims to the goals and long-term objectives. Describe how this project will modify or add to the body of knowledge within the area of research and how it will impact youth with cancer and their families clinically.
  - ii. **Innovation (half page):** Describe how the proposed research challenges and shifts paradigms, or introduces a novel concept, approach or technology.
  - iii. **Approach (four pages):** Describe the overall strategy to accomplish the aims of the project. Describe methodology, analyses, and how research aims will be realistically accomplished within the proposed funding period. Provide an account of the PI's preliminary studies pertinent to the application. A time line is highly encouraged. Anticipation of potential problems and plans to deal with these is expected.
  - iv. **Resource Sharing (one page):** Reviewers will be asked to consider the manner in which resources will be shared and the extent to which this plan, as well as a track record of successful sharing, will increase or decrease the impact of the proposed project. Use the [Resource Sharing Form \(www.alexslimonade.org/researchers-reviewers/applicants\)](http://www.alexslimonade.org/researchers-reviewers/applicants) for this section of the application.
4. **Human Subjects (half page):** Include IRB approval letter. Please note if letter is not applicable or if letter is pending. This section should briefly discuss participant recruitment, risks to participants, and procedures to minimize risks. Funds awarded will be held until letter is received.
5. **Vertebrate Animals (half page):** Include the IACUC approval letter or note if approval is pending (any funds awarded will be held until the letter is received). If the letter is not applicable, please include a note in this section.
6. **Literature Cited:** Please use Vancouver or APA format.
7. **Collaborators, Co-Investigators, and/or Consultants:** Include any appropriate letters from individuals confirming their roles in the project. Biosketches do not need to be attached again if they were previously submitted with the LOI. Biosketches for collaborators, or consultants added after the LOI submission should be uploaded in a separate document.
8. **Mentoring Plan (1 page):** Describe plan for career development including strategies for mentorship, continued education, and future research/funding. *Include a letter of recommendation from mentor, in addition to the mentoring plan.*

## E. Appendix

A brief appendix for the Psychosocial Launch Grant is allowed.

- Appendices should be included only if essential to the understanding of the application. Appendices are limited to:
  - *One accepted but not yet published manuscript*
  - OR**
  - *Two pages of additional information such as: a summary of the protocol (the approval number or CTEP number) and supplementary figures. (Reminder: tables and figures noted in the text should be imbedded in the body of the proposal.)*
- Excessive appendices will result in the application being rejected.